

**MINUTES OF THE
SPECIAL BOARD MEETING
OF THE
PACIFIC FIRE PROTECTION DISTRICT
FRANKLIN, JEFFERSON, AND ST. LOUIS COUNTIES
STATE OF MISSOURI**

August 29, 2018

BE IT REMEMBERED, that the Board of Directors of Pacific Fire Protection District of Franklin, Jefferson, and St. Louis Counties, Pacific, Missouri met at the office of said District, Boardroom, Central Engine House, 910 West Osage, Pacific, Missouri 63069, on Wednesday, August 29, 2018, at 1800 hours (8:00 p.m.). At the above time and place there were present:

1. CALL TO ORDER & ROLL

John C. Davis	-- Director
Chris Wymer	-- Director
Stephen Woodruff	-- Director

Chief Steve Sagehorn
Assistant Chief Gary Graf
District Counsel Patrick Butler - ABSENT

Guests in attendance –

- 1.
- 2.
- 3.
- 4.
- 5.

QUORUM

A quorum being present, Director Davis called the meeting to order and announced the Board of Directors meeting to be in Session for the transaction of any and all business to be brought before it at this time.

2. **AMENDMENTS TO AGENDA**

Director Davis inquired as to whether or not there were any amendments to the Tentative Agenda for the meeting.

Item: Financial Report: none.

Item: Unfinished Business: none.

Item: New Business: none.

Item: Fire Prevention Report: none

Item: Fire Chief's Report: none

Item: Attorney's Report: none.

Item: Public Comments: none.

The Chairman requested that an **Executive Session** remain on the agenda. On motion made by Director Woodruff and seconded by Director Wymer, the Tentative Agenda was accepted as the Final Approved Agenda.

3. **Public Hearing**

The Chairman opened up the Public Hearing for public comment on the proposed 2018 tax rate resolution and 2018 tax rates.

No public comment was offered to the Board.

The Chairman closed the Public Hearing.

4. **BUDGET AND FINANCIAL MATTERS**

A. **Monthly Disbursement Approval and Treasurer's Report**

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, health and welfare, communications fund, escrow balances,

preliminary check register with attachments, and account payable invoices.

Chief Sagehorn requested that the Board also approve the payment of the end of the month invoices from August 16, 2018 through August 29, 2018.

Following a brief discussion, on motion made by Director Wymer and seconded by Director Woodruff, and the following Motion was unanimously adopted:

**MOTION
ADOPTING THE TREASURER’S REPORT
OF THE
PACIFIC FIRE PROTECTION DISTRICT**

August 29, 2018

“Upon motion duly made and seconded, the Board of Directors of the Pacific Fire Protection District of Franklin, Jefferson, and St. Louis Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, August 29, 2018, is hereby approved and accepted, including the payment of bills presented, with corrections if any; Further, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate District Officers.”

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Stephen Woodruff	-Aye

5. NEW BUSINESS

Director Davis requested the presentation of any New Business.

A. Tax Rate Resolutions 2018-09

Chief Sagehorn presented to the Board the updated 2018 tax rate resolution (#2018-09) for approval.

A general discussion was held.

Director Davis made a motion to approve Resolution 2018-09 and the motion was duly seconded by Director Wymer.

The Board of Directors being present and voting affirmatively, the Motion was approved and accepted. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Stephen Woodruff.	- Aye
Director Chris Wymer	- Aye

B. Preliminary 2018 Budget

Chief Sagehorn presented to the Board the updated draft 2018 budget for approval.

A general discussion was held.

Director Davis made a motion to approve the draft 2018 budget and the motion was duly seconded by Director Wymer.

The Board of Directors being present and voting affirmatively, the Motion was approved and accepted. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Stephen Woodruff.	- Aye
Director Chris Wymer	- Aye

10. ATTORNEY'S REPORT

No comments were made.

11. PUBLIC COMMENTS

The Chairman next called for Public Comments.

MOTION FOR CLOSED SESSION

Thereafter, on motion duly made by Director Wymer, seconded by Director Woodruff, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and RSMo. Section 610.021(23), Preparation, "including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups, to occur immediately after "new business" or at such time during the meeting as convenient to the meeting.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Stephen Woodruff	- Aye
Director Chris Wymer	- Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 6:13 p.m. and a Closed Meeting was held.

RECONVENMENT OF OPEN SESSION

The public meeting reconvened at 6:19 p.m., after the completion of the closed session.

THE CHAIRMAN ANNOUNCED THAT THE BOARD VOTED IN THE AFFIRMATIVE TO APPROVE A FAMILY MEDICAL LEAVE ACT REQUEST FROM AN EMPLOYEE, INCLUDING THE SPECIFIC DATES AND TIMES REQUESTED BY THE EMPLOYEE.

The Board of Directors being present and voting affirmatively, the roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Stephen Woodruff	-Aye

THE CHAIRMAN HEREBY STATES THAT NO OTHER OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN BY THE BOARD IN CLOSED SESSION AT THE AUGUST 29, 2018 CLOSED MEETING.


ANNOUNCEMENT OF NEXT MEETING

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next Regular Meeting of the Board of Directors shall be held Thursday, September 13, 2018 at 1900 hours (7:00 p.m.) in the Boardroom, Central Engine House, Pacific Fire Protection District, 910 West Osage, Pacific, Missouri 63069 and that a Special Meeting of the Board of Directors shall be held Wednesday, August 29, 2018 at 1800 hours (6:00 p.m.) in the Boardroom, Central Engine House, Pacific Fire Protection District, 910 West Osage, Pacific, Missouri 63069

ADJOURNMENT


Upon motion duly made by Director Wyner, and seconded by Director Woodruff, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 18:20 hours (6:20 p.m.).


Respectfully submitted,


Chris Wymer, Secretary,
Board of Directors

Approved:


John C. Davis, Director 9/13/2018
Date


Chris Wymer, Director 9-13-18
Date


Stephen Woodruff, Director 9-13-2018
Date