

The Pacific Fire Protection District
Is seeking Bids to Replace Flooring at Station #1

GENERAL INFORMATION

The Pacific Fire Protection District is seeking proposals from qualified Contractors to provide carpet and flooring design and installation services at Station #1 located at 910 W Osage, Pacific MO, 63069.

Proposals will be accepted at the Pacific Fire Protection District, 910 W Osage, Pacific, MO 63069, Monday through Friday, 8:00 a.m. to 5:00 p.m. Proposals will be accepted up to and no later than 3:00 p.m., Thursday, June 2, 2022.

Project Goal

The successful firm will provide carpet and flooring design and installation services for the Pacific Fire Protection District. The proposer shall demonstrate substantial experience in undertaking and completing the type of work required.

Questions about this RFP should be directed to:

Steve Sagehorn, Fire Chief

(636) 257-3633

Ssagehorn@pacificfire.org

SCOPE OF WORK

The following scope of services is included as a guide for the proposer. It is designed to identify the minimum service level expected from the successful Contractor.

Performance

a. The Contractor shall provide all materials, labor, tools and related services required for the performance of the contract.

b. The Contractor will assist Command Staff with the selection of flooring products.

The Contractor will provide flooring samples for selection purposes prior to an approved job.

Upon request the Contractor shall provide layout plans, work plans, and written schedules to be approved by the Fire Chief, or his designee, prior to work commencing.

Site visits

a. The Contractor shall carefully field measure and check all areas designated to receive floor coverings and vinyl base. Requests for extra compensation will not be approved for measurement or take-off errors by the Contractor.

b. The Contractor's project manager will meet with Fire Chief as often as required for the purpose of reviewing progress and providing necessary guidance.

General Installation Requirements

a. Comply with the manufacturer's instructions and recommendations for all flooring products and installation materials.

b. Proposers may include pricing for furniture moving should they offer the service.

c. Install flooring under open-bottom obstructions and under removable flanges and furnishings, into alcoves and closets of each space.

d. Run flooring under open-bottom items such as heating convectors and install tight against wall, columns and cabinets so the entire floor area is covered with flooring material. Install edging guard at all openings and doors wherever flooring terminates, unless indicated otherwise. Prior to installation, the Contractor shall notify Fire Chief about all other obstructions which may occur.

e. Cutting shall be done in accordance with the manufacturer's recommendations, using the tools designed for the flooring being installed. Remove all debris and carpet remnants less than one yard from job site and dispose of properly.

f. Edges shall be butted together with the proper pressure to produce the tightest joint

possible without distortion.

g. All carpet shall be installed with pile-lay in the same direction except when directed by Fire Chief to use a quarter-turned method.

h. Use leveling compound where necessary.

i. Metal-nosing strips shall be used as required. Substitutions must be approved by the Fire Chief. Installation of metal-nosing strips on concrete or stone surfaces shall be by drilling, inserting plastic plugs and using non-corrosive drive screws. All screws shall have shallow head profile.

j. Carpet and Vinyl composition tile (VCT) shall be adhered direct to existing floor surfaces in accordance with manufacturer's printed instructions.

k. Vinyl base shall be adhered direct to designated surfaces after flooring is installed in accordance with manufacturer's printed instructions.

Surface Preparations: Carpet and VCT

i. Contractor shall prepare existing floors to receive carpet or VCT. Prior to filling, the floor must be swept clean of all loose debris. After filling, allow filler to dry. Damp mop floor and allow drying. Vacuum after mopping to ensure all debris is removed for a proper substrate to install flooring. All cracks, holes, unevenness and rough areas will be leveled and smoothed with material that complies with carpet or VCT manufacturer's recommendations to ensure warranty terms.

Surface Preparations: Vinyl Base

i. Designated surfaces to receive vinyl base shall be structurally sound, smooth, dry and clean, free of dirt, dust, oil, wax or other foreign matter which would interfere with a good bond.

ii. Painted surfaces to receive vinyl base shall be thoroughly dry and cured.

iii. The Contractor shall roughen shiny surfaces such as glossy paint that may cause

adverse bonding.

iv. Back of vinyl base shall be free of mold release agents or other contaminants that could interfere with proper adhesion.

Installation: Carpet and VCT

i. Layout and plan the area to be carpeted or tiled by preparing a seaming plan to be approved prior to work commencing.

Seaming plan shall reflect minimum amount of seams possible under guidelines of these specifications.

Installation: Carpet tiles

i. Install carpet according to manufacturer's printed instructions

ii. Apply adhesives as per manufacturer's printed instructions

iii. In open perimeter designs, use a fixed reducer strip to secure the area.

Installation: Vinyl Base

i. All vinyl base shall be "cove-cut" on inside corners.

ii. Plan seam locations so that no seams end on outside corners.

iii. Check each carton of base for dye-lot numbers to assure there is no mixing of dye lots during installation.

Adhesive Application:

i. Adhesives shall be compatible with product being installed. Contractor shall follow manufacturer's recommendations to apply as directed for proper adhesion and to ensure compliance with warranty terms and conditions.

Cleanup: Immediately after completing installation:

- i. Remove visible adhesive, seam sealer, and other surface blemishes using cleaner recommended by manufacturer.
- ii. Remove protruding yarns from carpet surface.
- iii. Remove all debris and carpet remnants less than one yard from job site and dispose of properly.

The Contractor shall use care in protecting building, equipment, and furnishings when performing the work. The Contractor shall repair or be responsible for the cost to repair damage incurred in the process of performing the required services.

GENERAL REQUIREMENTS

- A. The Contractor shall employ only competent and satisfactory personnel and shall provide a sufficient number of employees to perform the required services efficiently.
- B. The Contractor shall be financially solvent. The District reserves the right to request information to determine solvency.
- C. The Contractor shall be responsible for complying with local, state, and federal codes, legislation procedures, and regulations affecting work in their professional area.
- D. Guarantee/Warranty Work: The Contractor shall guarantee all workmanship against defects in installation for a period of one (1) year from date of final acceptance by the Fire Chief or designee. Upon written notice from the Fire Chief, the Contractor shall, at own expense, promptly correct/replace any and all improper work that may become apparent within one (1) year.

Pacific Fire Protection District reserves the right without prejudice to reject any or all proposals and to accept or reject any item or combination of items in any proposal. Any proposal received by Pacific Fire Protection District will be valid and binding for a period of sixty (60) days beyond the submission deadline.