

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE
PACIFIC FIRE PROTECTION DISTRICT
FRANKLIN, JEFFERSON, AND ST. LOUIS COUNTIES
STATE OF MISSOURI**

April 23, 2024

BE IT REMEMBERED, that the Board of Directors of Pacific Fire Protection District of Franklin, Jefferson, and St. Louis Counties, Pacific, Missouri met at the office of said District, Boardroom, Central Engine House, 910 West Osage, Pacific, Missouri 63069, on Tuesday, April 23, 2024, at 1800 hours (6:00 p.m.). At the above time and place there were present:

1. CALL TO ORDER & ROLL

John C. Davis	-- Director
Chris Wymer	-- Director
Spencer Giles	-- Director

Fire Chief Steve Sagehorn
Patrick Butler, Attorney - via telephone

Guests:
Captain Dustin Wagner
Shop Steward Thad Marrs – via telephone
Attorney William Lawson

QUORUM

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be session for the transaction of any and all business to be brought before it at this time.

2. PLEDGE OF ALLEGIANCE

The Chairman called for the Pledge of Allegiance.

3. ACCEPTANCE OF AGENDA

The Chairman inquired as to whether there were any amendments to the Tentative Agenda for the meeting.

Item: Financial Report: none.

Item: Unfinished Business: none.

Item: New Business: None.

Item: Attorney's Report: none.

Item: Public Comments: none.

Fire Chief Sagehorn stated that he will need a closed meeting.

Subject to the above, the Tentative Agenda was accepted as the Final Approved Agenda. Director Wymer made a motion to approve the Agenda and the motion was duly seconded by Director Giles.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Spencer Giles	- Aye

4. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of meeting Minutes for the April 3, 2024 Regular Session minutes.

On motion made by Director Davis and seconded by Director Wymer, the Board minutes for the April 3, 2024 Regular Session minutes were approved by the Board of Directors.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Spencer Giles	- Aye

5. BUDGET AND FINANCIAL MATTERS

A and B. Monthly Disbursement Approval and Treasurer’s Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, health and welfare, communications fund, escrow balances, preliminary check register with attachments, and account payable invoices.

Fire Chief Sagehorn requested that the Board approve the payment of the invoices for the time period April 4, 2024 through April 23, 2024.

Following a brief discussion, on motion made by Director Wymer and seconded by Director Giles, and the following Motion was unanimously adopted:

**MOTION
ADOPTING THE
APRIL 4, 2024 THROUGH APRIL 23, 2024
TREASURER’S REPORT
OF THE
PACIFIC FIRE PROTECTION DISTRICT**

April 23, 2024

“Upon motion duly made and seconded, the Board of Directors of the Pacific Fire Protection District of Franklin, Jefferson, and St. Louis Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, April 23, 2024, is hereby approved and accepted, including the payment of bills presented, with corrections if any; Further, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate District Officers.”

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Spencer Giles	- Aye

6. UNFINISHED BUSINESS

The minutes of the Board’s prior meeting being approved, the Director Wymer

then requested the presentation of any Unfinished Business.

A. Lexipol – Policy Updates

Fire Chief Sagehorn updated the Board on the progress of the policy review committee. He informed the Board that they have made it through 55 policies. Fire Chief Sagehorn advised the Board that the committee is holding a weekly zoom meeting with Lexipol and are going well.

A brief discussion was held.

The Board did not hold a vote.

B. Employee – Update

Fire Chief Sagehorn requested that this item be moved to the Executive Session.

A. Hiring Update

Fire Chief Sagehorn updated the Board on the hiring process. He reported that Joseph Reinjart never communicated back to him after he was offered the position. As a result, he documented that Reinjart never accepted the position and then he went back to the hiring list. He reported that Nathan Strubberg had accepted a position with Union Fire Department. Therefore, he offered the position to Robert Bechtel, subject to pre-employment testing.

A brief discussion was held.

Director Giles made a motion to ratify the offer of full-time firefighter/EMT position to Robert Bechtel subject to pre-employment physical with Dr. Sanders and Athletico, and the motion was duly seconded by Director Wymer.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Spencer Giles	- Aye

D. Pension Update

Fire Chief Sagehorn provided a brief update to the Board regarding attorney Stan Schroeder's progress on updating the pension plan.

E. Station 1 bid update

Deputy Chief Fire Marshal Phipps informed the Board that the bids for the Station 1 remodel are due on Friday, April 26, 2024.

F. Sale of Surplus Trucks

Fire Chief Sagehorn reported that Don Brown Chevrolet had picked up the surplus trucks and the proceeds of the sale were deposited into general revenue.

7. NEW BUSINESS

The Chairman requested the presentation of any New Business.

A. Shop Steward Report

Shop Steward Marrs attended the meeting via telephone, but he did not make any comments or presentations to the Board.

8. ATTORNEY REPORT

No items presented.

9. PUBLIC COMMENT

No items presented.

10. EXECUTIVE SESSION

Thereafter, on motion duly made by Director Wymer, seconded by Director Giles, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public

governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.0.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and Section 610.021 (11) Specifications for competitive bidding and discussions related to the specifications for competitive bidding;

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Spencer Giles	- Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 6:19 p.m. and a Closed Meeting was held.

RECONVENMENT OF OPEN SESSION

The public meeting reconvened at 6:33 p.m., after the completion of the closed session.

**THE CHAIRMAN STATED THAT NO
OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN
BY THE BOARD IN CLOSED SESSION AT THE APRIL 23, 2024
CLOSED MEETING REQUIRING A ROLL CALL VOTE
SINCE A CLOSED MEETING WAS NOT HELD.**

ANNOUNCEMENT OF NEXT MEETING

The Chairman announced that the next Regular Meeting of the Board of Directors shall be held on Thursday, May 2, 2024 at 1800 hours (6:00 p.m.) at 1800 hours (6:00 p.m.).

ADJOURNMENT


Upon motion duly made by Chairman, and seconded by Director Davis, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1833 hours (6:33 pm.).

Respectfully submitted,



Chris Wymer, Secretary,
Board of Directors

Approved:



John C. Davis, Director

5-2-24
Date



Chris Wymer, Director

5-2-24
Date

Spencer Giles, Director

Date