

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE
PACIFIC FIRE PROTECTION DISTRICT
FRANKLIN, JEFFERSON, AND ST. LOUIS COUNTIES
STATE OF MISSOURI**

September 23, 2024

BE IT REMEMBERED, that the Board of Directors of Pacific Fire Protection District of Franklin, Jefferson, and St. Louis Counties, Pacific, Missouri met at the office of said District, Boardroom, House #2, 7376 Highway O, Robertsville, Missouri 63072, on Monday, September 23, 2024, at 1730 hours (5:30 p.m.). At the above time and place there were present:

1. CALL TO ORDER & ROLL

John C. Davis	-- Director
Chris Wymer	-- Director
Spencer Giles	-- Director

Fire Chief Steve Sagehorn
Assistant Chief Gary Graf
Deputy Chief Fire Marshal Dave Phipps
Patrick Butler, Attorney

Guests:

Josh Smith
Jeff Horton
Thad Marrs
Clay Snodgrass

QUORUM

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be session for the transaction of any and all business to be brought before it at this time.

2. PLEDGE OF ALLEGIANCE

The Chairman called for the Pledge of Allegiance.

MOMENT OF SILENCE

Chairman Davis requested a moment of silence in honor of the District's Medical Control Physician Dr. Schaefer who recently passed away unexpectedly.

3. ACCEPTANCE OF AGENDA

The Chairman inquired as to whether there were any amendments to the Tentative Agenda for the meeting.

Item: Financial Report: none.

Item: Unfinished Business: none.

Item: New Business: Chief Sagehorn requested the addition of an Item C – Pension Resolution be added to New Business and that the Shop Steward report be moved to Item D.

Item: Attorney's Report: none.

Item: Public Comments: none.

Fire Chief Sagehorn stated that he needed a short closed meeting.

Subject to the above, the Tentative Agenda was accepted as the Final Approved Agenda. Director Wymer made a motion to approve the Agenda and the motion was duly seconded by Director Davis

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Spencer Giles	- Aye

4. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of meeting Minutes for the

September 5, 2024 Regular Session and Executive Session minutes.

On motion made by Director Giles and seconded by Director Wymer, the Board minutes for the September 5, 2024 Regular Session and Executive Session minutes were approved by the Board of Directors.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Spencer Giles	- Aye

5. BUDGET AND FINANCIAL MATTERS

A and B. Monthly Disbursement Approval and Treasurer's Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, health and welfare, communications fund, escrow balances, preliminary check register with attachments, and account payable invoices.

Fire Chief Sagehorn requested that the Board approve the payment of the invoices for the time period September 5, 2024 through September 23, 2024.

Following a brief discussion, on motion made by Director Giles and seconded by Director Davis, and the following Motion was unanimously adopted:

**MOTION
ADOPTING THE
SEPTEMBER 5, 2024 THROUGH SEPTEMBER 23, 2024
TREASURER'S REPORT
OF THE
PACIFIC FIRE PROTECTION DISTRICT**

September 23, 2024

“Upon motion duly made and seconded, the Board of Directors of the Pacific Fire Protection District of Franklin, Jefferson, and St. Louis Counties, Missouri, that the Treasurer's Report submitted to the Board of Directors, September 23, 2024, is hereby

approved and accepted, including the payment of bills presented, with corrections if any; Further, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate District Officers.”

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Spencer Giles	- Aye

6. UNFINISHED BUSINESS

The minutes of the Board’s prior meeting being approved, the Chairman then requested the presentation of any Unfinished Business.

A. Lexipol – Policy Updates

Fire Chief Sagehorn advised the Board that the next meeting with Ryan Roberts will be on Thursday, October 24, 2024, but that he did not have a lot of new information to present to the Board.

The Board did not hold a vote.

B. Station #1 Update

Deputy Chief Fire Marshal Phipps provided a report to the Board on the updates to the construction for House #1. He reported that engine bay floors will be finished at the end of the week. He reported that an RV trailer is on site for the crew. He reported that the sprinklers are almost finished and that most of the ductwork and HVAC elements are close to being finished. He reported that the HVAC units will be delivered next week. er.

The Board did not hold a vote.

7. NEW BUSINESS

The Chairman requested the presentation of any New Business.

A. Gear Lockers

Chief Sagehorn provided a copy of the proposal for the gear lockers for the contamination room for the turnout gear as required by the insurance company in the amount of \$14,157.00.

A brief discussion was held.

After discussion, Director Giles made a motion to approve the proposal and the motion was seconded by Director Davis, and the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Spencer Giles	- Aye

B. Station Furniture

Chief Sagehorn and Shop Steward Thad Marrs presented the formal proposal for new beds and furniture for Station #2 in the amount of \$25,743.00.

A brief discussion was held.

After discussion, Director Davis made a motion to approve the proposal and the motion was seconded by Director Wymer, and the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis	- Aye
Director Chris Wymer	- Aye
Director Spencer Giles	- Aye

C. Pension Resolution 24-04

Chief Sagehorn presented the Board for approval a special Pension Resolution 24-04 for the Board to make an additional pension contribution following the recommendation from the District's Pension Counsel in the amount of \$341,000.00.

A brief discussion was held.

After discussion, Director Wymer made a motion to approve the proposal and the motion was seconded by Director Davis, and the Pension Resolution was adopted and approved. The roll call vote was as follows:

Director John C. Davis - Aye
Director Chris Wymer - Aye
Director Spencer Giles - Aye

D. Shop Steward Report

Shop Steward Thad Marrs attended the meeting and updated the Board on the Shop's activities for the past month. A discussion was held concerning the Open House for House #2 on October 13, 2024. He also informed the Board that the Shop submitted a request to start negotiations on a new CBA.

A vote was not held by the Board.

8. ATTORNEY REPORT

No items presented.

10. PUBLIC COMMENT

No items presented.

EXECUTIVE SESSION

Thereafter, on motion duly made by Chairman Davis, seconded by Director Wymer, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and Section 610.021 (11) Specifications for competitive bidding and discussions related to the specifications for competitive bidding;

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director John C. Davis - Aye
Director Chris Wymer - Aye
Director Spencer Giles - Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 5:47 p.m. and a Closed Meeting was held.

RECONVENMENT OF OPEN SESSION

The public meeting reconvened at 6:04 p.m., after the completion of the closed session.

**THE CHAIRMAN STATED THAT NO
OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN
BY THE BOARD IN CLOSED SESSION AT THE SEPTEMBER 23, 2024
CLOSED MEETING REQUIRING A ROLL CALL VOTE.**

ANNOUNCEMENT OF NEXT MEETING

The Chairman announced that the next Regular Meeting of the Board of Directors shall be held on Thursday, October 4, 2024 at 1700 hours (5:00 p.m.) at House #2 due to the construction at House #1.

ADJOURNMENT

Upon motion duly made by Director Giles, and seconded by Director Davis, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1805 hours (6:05pm.).

Respectfully submitted,


Chris Wymer, Secretary,
Board of Directors

Approved:


John C. Davis, Director 10-3-24
Date


Chris Wymer, Director 10-3-24
Date

Spencer Giles, Director Date